

**WILKES-BARRE/SCRANTON INTERNATIONAL AIRPORT
BOARD MEETING
July 23, 2026**

The scheduled monthly meeting of the Wilkes-Barre/Scranton International Airport Joint Board of Managers was held Thursday, July 23, 2026 in the Barry J. Centini Conference Room. The meeting was called to order at 10:30 A.M. with Council Member Chris Belles presiding.

PRESENT: Council Member Chris Belles
Commissioner Bill Gaughan
Commissioner Thom Welby
County Manager Romilda Crocamo (via phone)
Council Member Lee Ann McDermott
J. Christopher Munley, Esq. (via phone)

ALSO, PRESENT: Stephen Mykulyn, Interim Director / Director of Engineering
BJ Teichman, Assistant Director
Chris Dalessandro, Director of Finance
Michelle Aigeldinger, Director of Human Resources
Attorney Don Frederickson, Lackawanna County Solicitor
Attorney Harry Skene, Luzerne County Solicitor
Tim McGinley, Luzerne County Controller
Kim Rose, Lackawanna County Deputy Controller

ABSENT: Thomas Sokola, Luzerne County Deputy Controller

ITEM 1

PUBLIC COMMENT:

(Chris Belles, Vice Chair)

None.

Chris Bellas, Vice Chair asked for Harry Skene, Esq. to announce the Executive Session. Atty. Skene announced that there was an Executive Session held prior to the meeting to discuss the annual audit / auditors review with the auditors and board.

ITEM 2

APPROVAL OF THE MINUTES FROM JUNE 25, 2026 BOARD MEETING:

(Chris Belles, Vice Chair)

MOTION: To accept and approve the minutes of the June 25, 2026 Bi-County Airport Board Meeting minutes.

MOVED BY: Council Member Lee Ann McDermott

SECONDED: Commissioner Thom Welby

VOTE: Unanimous

ITEM 3

AIRPORT FINANCIAL REPORT:

(Chris Dalessandro, Director of Finance)

A. Financial Report:

(1) Revenue – Expense Report

As noted on the attached profit/loss statements, for the month of June 2026, Airport Operations had an income totaling **\$258,826** compared to an income of **\$223,449** in June 2025 which is a difference of **\$35,377**.

Year to date, our profit is **\$1,072,927** as compared to a profit in 2025 of **\$648,789** a difference of **\$123,163**.

Invoices received since the last meeting for supplies and services totaling **\$305,290.94** are presented on the attached sheets for review and approval of the Board. These invoices include major construction project costs of **\$91,069.75**.

Airport administration also recommends a PFC transfer of **\$3,304.13** associated with project 18-03.

(2) Project Invoices

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The following Airport Capital Project Invoices and Applications for Payment have been received since the last Board Meeting and are recommended for payment.

MOTION: To accept and approve the above-mentioned transactions.
MOVED BY: County Manager Romilda Crocamo
SECONDED: Council Member Lee Ann McDermott
VOTE: Unanimous.

ITEM 4

ENGINEERING REPORT

(Stephen Mykulyn, P.E., Director of Engineering)

A. Contract Award:

1. ACP 24-01 Rehabilitate Airline Apron

Recommend the Airport Board approve the contract between the Wilkes- Barre/Scranton International and McFarland Johnson, Inc., Binghamton, NY, for Engineering/Design, Bid and Construction Phase Services for the “Rehabilitate Airline Apron” project, subject to FAA, PennDOT – Bureau of Aviation and solicitor’s concurrence. Total contract cost \$335,055.00. This amount is supported by an Independent Fee Estimate (IFE). Funding for this portion of the project will be through FAA IIJA-AIG, PennDOT – BOA funds and Airport PFC funds.

MOTION: To accept and approve the above-mentioned contract award.
MOVED BY: Council Member Chris Belles
SECONDED: Council Member Lee Ann McDermott
VOTE: Unanimous

B. Projects:

ACP 18-03

Taxiway B Extension (Runway 4 Approach End)

Design Services – McFarland-Johnson, Inc.

Construction Phase Services – McFarland-Johnson, Inc.

ATCT Access Road & Localizer Site Prep Contractor – JBS Dirt, Inc.

Taxiway B Extension Site Preparation Contractor – Leeward Construction, Inc.

Localizer Relocation Contractor – Joyce Electric, Inc.

Taxiway B Extension Paving and Lighting - Leeward Construction, Inc.

Construction Observation/Construction Administration Services – McFarland-Johnson, Inc.

On the Taxiway B Extension Site Preparation; No change in status, work on the project is substantially complete. We are coordinating with the Contractor and the Consultant to schedule remaining punch list work and we are working on preparing the grant closeout.

On the Localizer Relocation; no change in status, working with consultant on grant closeout.

On the Taxiway Paving and Lighting – No change in status, work on the project is substantially complete. Work on some punchlist items has been completed and we are coordinating with the Contractor and the Consultant to schedule the remaining work and we are working on preparing the grant closeout.

ACP 20-04

GA Hangar (Emergency Medical Response Facility)

Design Services - Borton-Lawson

PEMB Procurement – Rise Construction

General Construction – D & M Construction

Construction Observation/Construction Administration Services – Borton-Lawson

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Work is complete, we are working to close out contracts.

ACP 22-01

Terminal Expansion – COVID Mitigation
Design Services – McFarland-Johnson, Inc.
General Construction – D & M Construction
Mechanical Prime – Scranton Electric Heating and Cooling
Electrical Prime – Joyce Electric, Inc.
Plumbing Prime – Scranton Electric Heating and Cooling

All contracts have been executed and the Consultant is working with the Contractors on schedule of values, shop drawings and submittals. Grant applications for the FAA IIJA-AIG and ATP funded portions of the project have been submitted. We expect grant approval to take several months and we expect to give Notice to Proceed on the construction in September.

ACP 24-01

Rehabilitate Airline Apron
Design Services – McFarland-Johnson, Inc.

The contract for design will be signed after today's meeting and we expect the site survey work to begin in the first week of August. Design is expected to be completed and construction bid documents ready for bidding early in 2027.

ITEM 5

AIR SERVICE REPORT:

(Beth Coslett, Air Service Development)

A. Passenger Activity:

As noted on the attached "Airport Quick Look" charts, passenger enplanements for the month of June 2026 decreased 4.5% to 21,834 from 22,871 in the month of June 2025.

In June 2026, 10 departing flights were cancelled, 8 for weather; 1 for maintenance and 1 for crew. This accounts for 697 seats (2.6%) out of a total of 27,046 departure seats. Also, 12 arriving flights were cancelled, 9 for weather; 1 for maintenance and 1 for crew.

B. General Aviation Operations:

For June 2026, General Aviation had 1,750 operations (one take-off or one landing) which is an increase of 37.7% from June 2025, General Aviation Operations.

General Aviation revenues increased \$7,385.70 or 35% to \$28,636.68.

ITEM 6

CONTRACTS / AUTHORIZATIONS / AGREEMENTS

(Stephen Mykulyn, Interim Executive Director)

A. Keystone Automotive Door Enterprise (KADE) Terminal & Garage Doors:

Recommend the Airport Board approve agreement for preventative maintenance on the automatic doors in the terminal building & parking garage between the Wilkes-Barre/Scranton International Airport and Keystone Automotive Door Enterprises (KADE). These lease agreements are for one (1 year) and run from September 1, 2026 to August 31, 2027.

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MOTION: To accept and approve the above-mentioned agreement.
MOVED BY: Council Member Lee Ann McDermott
SECONDED: Commissioner Bill Gaughan
VOTE: Unanimous.

B. Ascension FBO:

Recommend the Airport Board approve the Lease Agreement between Wilkes-Barre/Scranton International Airport and Ascension FBO effective July 1, 2026. This is a 2-year agreement.

MOTION: To accept and approve the above-mentioned agreement.
MOVED BY: Council Member Lee Ann McDermott
SECONDED: Commissioner Bill Gaughan
VOTE: Unanimous.

**ITEM 7
OTHER MATTERS**

(Stephen Mykulyn, Interim Executive Director)

A. Ft. Lauderdale Inaugural Flight:

On Wednesday July 1, 2026, we had our inaugural flight to Ft. Lauderdale on Breeze Airways. The ribbon cutting was a huge success as we had representatives from both Counties as well as the Scranton Chamber, NEPA Alliance and two representatives from Congressman Rob Bresnahan's office.

We want to thank all who came out to celebrate this event with us and for their continued support of the airport.

Let's continue supporting all of our flights by flying local.

B. Intern Presentation:

Emma Graham, our 2026 summer intern, gave a presentation reflecting on her experience interning here at AVP.

**ITEM 8
ADJOURNMENT:**

(Chris Belles, Vice Chair)

Bill O'Boyle asked about another executive session that took place this week. Atty. Don Frederickson stated that it was not an executive session it was a meeting regarding personnel and we have no comment.

Commissioner Bill Gaughan asked to make a comment. He stated that he would like to add some comments to the record. He referenced the statements made in a recent WVIA interview by a finalist for Airport Director and that they rose questions regarding the transparency of the process. Whether the statements made were accurate or not he feels the board has an obligation to address those concerns openly so the public is confident that the person chosen to lead the airport is based solely on merit. Questions he asked were "Did ADK recommend every finalist currently under consideration or did the board or search committee add or remove candidates from ADK's recommendations; including taking the list from 20 to 7, and then 7 to 5?" The statement was made in the interview that confirmation of Commissioner Chermak's applying was delayed because he wanted to make sure that ADK was going to put him through to the next round. Questions: "Did any airport board members and/or airport officials ask ADK to put Commissioner Chermak through to the next round?" and "Has any board member communicated to any candidate that they had their support before interviews and deliberations were completed?"; "If another applicant with identical qualifications as Commissioner Chermak but had no prior relationship with this board had applied, would they have been treated exactly the same and have ended up as a finalist?" The statement was made that the former Executive Directors health has declined over a period of years. Questions: "For how many years was the former Executive Director allegedly unable

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to perform the duties of the position?” “When did this board become aware of these concerns? If anyone was performing executive level duties, what specific duties were they performing; who authorized those duties; were airport employees directed to report to Commissioner Chermak?” “If statements are inaccurate, will the record be clarified today?” Commissioner Gaughan asked if the public be made aware that this search is being made on qualifications, merit and the best interest of the airport? He then asked the airport administration if the comment that Commissioner Chermak’s comment was true that he was helping to run the airport. Council Member Chris Belles stepped in said it was not necessary to answer as this was not a hearing. If the board chooses to have a hearing, they will discuss that but we will not do so without the public being made aware. Commissioner Thom Welby stated that the hiring process is a confidential matter and should not be discussed until the process is completed. Atty. Don Frederickson said from a legal standpoint, health issues are a violation of HIPPA laws. We can’t stop people in the public from making comments and Commissioner Chermak is no longer a member of this board.

MOTION:	Vice Chair, Chris Belles made a motion to adjourn the meeting.
MOVED BY:	Commissioner Thom Welby
SECONDED:	Council Member Lee Ann McDermott
VOTE:	Unanimous.

The meeting was adjourned at 11:00 A.M.