

**WILKES-BARRE/SCRANTON INTERNATIONAL AIRPORT
BOARD MEETING
June 25, 2026**

The scheduled monthly meeting of the Wilkes-Barre/Scranton International Airport Joint Board of Control was held Thursday, June 25, 2026 in the Barry J. Centini Conference Room. The meeting was called to order at 10:30 A.M. with Commissioner Chris Chermak presiding.

PRESENT: Commissioner Chris Chermak
Council Member Chris Belles
Commissioner Bill Gaughan
Commissioner Thom Welby
County Manager Romilda Crocamo (via phone)
Council Member Lee Ann McDermott

ALSO, PRESENT: Stephen Mykulyn, Interim Director / Director of Engineering
BJ Teichman, Assistant Director
Chris Dalessandro, Director of Finance
Michelle Aigeldinger, Director of Human Resources
Attorney Don Frederickson, Lackawanna County Solicitor
Attorney Harry Skene, Luzerne County Solicitor
Tim McGinley, Luzerne County Controller
Kim Rose, Lackawanna County Deputy Controller

ABSENT: Thomas Sokola, Luzerne County Deputy Controller

ITEM 1

PUBLIC COMMENT:
(Chris Chermak, Chair)

None.

ITEM 2

APPROVAL OF THE MINUTES FROM MAY 28, 2026 BOARD MEETING:
(Chris Chermak, Chair)

MOTION: To accept and approve the minutes of the May 28, 2026 Bi-County Airport Board Meeting minutes.

MOVED BY: Council Member Lee Ann McDermott

SECONDED: Council Member Chris Belles

VOTE: Unanimous

ITEM 3

AIRPORT FINANCIAL REPORT:
(Chris Dalessandro, Director of Finance)

A. Financial Report:

(1) Revenue – Expense Report

As noted on the attached profit/loss statements, for the month of May 2026, Airport Operations had an income totaling \$297,133 compared to an income of \$198,715 in May 2025 which is a difference of \$98,418.

Year to date, our profit is \$771,952 as compared to a profit in 2025 of \$648,789 a difference of \$123,163.

Invoices received since the last meeting for supplies and services totaling \$250,957.08 are presented on the attached sheets for review and approval of the Board. These invoices include major construction project costs of \$0.

MOTION: To accept and approve the above-mentioned transactions.

MOVED BY: Commissioner Thom Welby

SECONDED: Council Member Chris Belles

VOTE: Unanimous.

ITEM 4

ENGINEERING REPORT
(Stephen Mykulyn, P.E., Director of Engineering)

A. Contract Award:

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1. ACP 24-01 Rehabilitate Airline Apron

Recommend the Airport Board approve the contract between the Wilkes- Barre/Scranton International and McFarland Johnson, Inc., Binghamton, NY, for Engineering/Design, Bid and Construction Phase Services for the “Rehabilitate Airline Apron” project, subject to FAA, PennDOT – Bureau of Aviation and solicitor’s concurrence. Total contract cost \$335,055.00. This amount is supported by an Independent Fee Estimate (IFE). Funding for this portion of the project will be through FAA IJA-AIG, PennDOT – BOA funds and Airport PFC funds.

MOTION: To accept and approve the above-mentioned contract award.
Moved BY: Council Member Chris Belles
SECONDED: Council Member Lee Ann McDermott
VOTE: Unanimous

B. Projects:

ACP 18-03

Taxiway B Extension (Runway 4 Approach End)

Design Services – McFarland-Johnson, Inc.

Construction Phase Services – McFarland-Johnson, Inc.

ATCT Access Road & Localizer Site Prep Contractor – JBS Dirt, Inc.

Taxiway B Extension Site Preparation Contractor – Leeward Construction, Inc.

Localizer Relocation Contractor – Joyce Electric, Inc.

Taxiway B Extension Paving and Lighting - Leeward Construction, Inc.

Construction Observation/Construction Administration Services – McFarland-Johnson, Inc.

On the Taxiway B Extension Site Preparation; No change in status, work on the project is substantially complete. We are coordinating with the Contractor and the Consultant to schedule remaining punch list work.

On the Localizer Relocation; no change in status, working with consultant on grant closeout.

On the Taxiway Paving and Lighting – No change in status, work on the project is substantially complete. Work on some punch list items was completed last week and we are coordinating with the Contractor and the Consultant to schedule remaining punch list work.

ACP 20-04

GA Hangar (Emergency Medical Response Facility)

Design Services - Borton-Lawson

PEMB Procurement – Rise Construction

General Construction – D & M Construction

Construction Observation/Construction Administration Services – Borton-Lawson

Work is complete, we are working to close out contracts.

ACP 22-01

Terminal Expansion – COVID Mitigation

Design Services – McFarland-Johnson, Inc.

General Construction – D & M Construction

Mechanical Prime – Scranton Electric Heating and Cooling

Electrical Prime – Joyce Electric, Inc.

Plumbing Prime – Scranton Electric Heating and Cooling

All contracts have been executed and the Consultant is working with the Contractors on schedule of values, shop drawings and submittals. Grant applications for the FAA IJA-AIG and ATP funded portions of the project. We expect grant approval to take several months and we expect to give Notice to Proceed on the construction in September.

ACP 24-01

Rehabilitate Airline Apron

Design Services – McFarland-Johnson, Inc.

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The contract for design will be signed after today's meeting and we expect the site survey work to begin in the next few weeks. Design is expected to be completed and construction bid documents ready for bidding early in 2027.

ITEM 5

AIR SERVICE REPORT:

(Beth Coslett, Air Service Development)

A. Passenger Activity:

As noted on the attached "Airport Quick Look" charts, passenger enplanements for the month of May 2026 increased 8.1% to 23,005 from 21,282 in the month of May 2025.

In May 2026, 2 departing flights were cancelled, 2 for weather/ATC. This accounts for 100 seats (.3%) out of a total of 29,481 departure seats. Also, 3 arriving flights were cancelled, all for weather/ATC.

B. General Aviation Operations:

For May 2026, General Aviation had 1,517 operations (one take-off or one landing) which is an increase of 31.3% from May 2025, General Aviation Operations.

General Aviation revenues decreased \$885.56 or 4.7% to \$17,887.47.

ITEM 6

OTHER MATTERS:

*(BJ Teichman, Assistant Director
Dana Monahan, Marketing & Communications)*

A. Commemorative Event:

The Air Force Commemorative Event took place from June 17th – 21st. The event was hosted by the Airport on the Cargo Apron each day from 9:00 AM to 5:00 PM. There were food vendors, plane exhibits and rides were also available for a fee.

BJ Teichman, Assistant Director, gave a little background on the organization, shared photos, thanked vendors, media and staff for their participation. County Manager, Romilda Crocamo, asked if there was a total for the final cost of the event. Interim Director, Steve Mykulyn responded that we do not have a complete total as of yet. All ticket sales went to the Commemorative Air Force Event; the airport just facilitated it.

ITEM 7

ADJOURNMENT:

(Chris Chermak, Chair)

MOTION: Chair, Chris Chermak made a motion to adjourn the meeting.
SECONDED: Council Member Chris Bellas
VOTE: Unanimous.

The meeting was adjourned at 10:50 A.M.