

**WILKES-BARRE/SCRANTON INTERNATIONAL AIRPORT
BOARD MEETING
April 23, 2026**

The scheduled monthly meeting of the Wilkes-Barre/Scranton International Airport Joint Board of Control was held Thursday, April 23, 2026 in the Barry J. Centini Conference Room. The meeting was called to order at 10:30 A.M. with Commissioner Chris Chermak presiding.

PRESENT: Commissioner Chris Chermak
Council Member Chris Belles
Commissioner Bill Gaughan
Commissioner Thom Welby
County Manager Romilda Crocamo
Council Member Lee Ann McDermott

ALSO, PRESENT: Stephen Mykulyk, Interim Director / Director of Engineering
BJ Teichman, Assistant Director
Chris Dalessandro, Director of Finance
Michelle Aigeldinger, Director of Human Resources
Attorney Don Frederickson, Lackawanna County Solicitor
Attorney Harry Skene, Luzerne County Solicitor
Tim McGinley, Luzerne County Controller

ABSENT: Thomas Sokola, Luzerne County Deputy Controller
Reggie Mariani, Consultant Controller, Lackawanna County
Kim Rose, Lackawanna County Deputy Controller

ITEM 1

PUBLIC COMMENT:

(Chris Chermak, Chair)

Commissioner Chris Chermak announced that Commissioner Bill Gaughan and his wife had another baby. Congratulations to the Gaughan family on their new addition.

ITEM 2

APPROVAL OF THE MINUTES FROM MARCH 27, 2026 BOARD MEETING:

(Chris Chermak, Chair)

MOTION: To accept and approve the minutes of the March 27, 2026 Bi-County Airport Board Meeting minutes.
MOVED BY: County Manager Romilda Crocamo
SECONDED: Council Member Chris Belles
VOTE: Unanimous

ITEM 3

AIRPORT FINANCIAL REPORT:

(Chris Dalessandro, Director of Finance)

A. Financial Report:

(1) Revenue - Expense Report

As noted on the attached profit/loss statements, for the month of March 2026, Airport Operations had an income totaling **\$274,787** compared to an income of **\$150,778** in March 2025 which is a difference of **\$47,186**.

Year to date, our profit is **\$302,703** as compared to a profit in 2025 of **\$312,372** a difference of **\$9,669**.

Invoices received since the last meeting for supplies and services totaling **\$307,074.38** are presented on the attached sheets for review and approval of the Board. These invoices include major construction project costs of **\$0**.

(2) Project Invoices

The following Airport Capital Project Invoices and Applications for Payment have been received since the last Board Meeting and are recommended for payment.

MOTION: To accept and approve the above-mentioned transactions.
MOVED BY: Commissioner Thom Welby

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SECONDED: Council Member Chris Belles
VOTE: Unanimous.

ITEM 4

ENGINEERING REPORT

(Stephen Mykulyk, P.E., Director of Engineering)

A. Contract Award:

1. ACP 22-01 Terminal Expansion – General Construction

Recommend the Airport Board approve the contract between the Wilkes- Barre/Scranton International Airport and D&M Construction Unlimited, Inc., Dalton, PA, for “Terminal Expansion – General Construction” Project, pending FAA, PennDOT – Bureau of Aviation and solicitor’s concurrence. The total price for these services is \$9,617,000.00. Funding for this project will be sought from FAA IJJA-AIG & AIP, PennDOT – BOA funds and Airport PFC funds.

MOTION: To accept and approve the above-mentioned ratification.
MOVED BY: County Manager Romilda Crocamo
SECONDED: Council Member Chris Belles
VOTE: Unanimous

2. ACP 22-01 Terminal Expansion – Mechanical Construction

Recommend the Airport Board approve the contract between the Wilkes- Barre/Scranton International Airport and Scranton Electric Heating & Cooling Systems, Inc., Throop, PA, for “Terminal Expansion – Mechanical Construction” Project, pending FAA, PennDOT – Bureau of Aviation and solicitor’s concurrence. The total price for these services is \$903,003.00. Funding for this project will be sought from FAA IJJA-AIG & AIP, PennDOT – BOA funds and Airport PFC funds.

MOTION: To accept and approve the above-mentioned ratification.
MOVED BY: Council Member Chris Belles
SECONDED: County Manager Romilda Crocamo
VOTE: Unanimous

3. ACP 22-01 Terminal Expansion – Plumbing

Recommend the Airport Board approve the contract between the Wilkes- Barre/Scranton International Airport and Scranton Electric Heating & Cooling Systems, Inc., Throop, PA, for “Terminal Expansion – Plumbing Construction” Project, pending FAA, PennDOT – Bureau of Aviation and solicitor’s concurrence. The total price for these services is \$428,236.00. Funding for this project will be sought from FAA IJJA-AIG & AIP, PennDOT – BOA funds and Airport PFC funds.

MOTION: To accept and approve the above-mentioned ratification.
MOVED BY: Council Member Chris Belles
SECONDED: County Manager Romilda Crocamo
VOTE: Unanimous

4. ACP 22-01 Terminal Expansion - Construction Administration and Observation Services

Recommend the Airport Board approve Supplement No. 1 to The Agreement for Engineering Services between The Wilkes-Barre/Scranton International Airport and McFarland Johnson, Inc., Binghamton, NY, for Construction Administration and Observation Services associated with the “Terminal Expansion” project, subject to FAA, PennDOT – Bureau of Aviation and solicitor’s concurrence. Total contract cost \$2,605,266.000. This amount is supported by an

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Independent Fee Estimate (IFE). Funding for this project will be sought from FAA IIJA-AIG & AIP, PennDOT – BOA funds and Airport PFC funds.

MOTION: To accept and approve the above-mentioned ratification.
MOVED BY: Council Member Chris Belles
SECONDED: County Manager Romilda Crocamo
VOTE: Unanimous

B. Authorization to make Grant Application:

ACP 22-01 Terminal Expansion

Recommend the Airport Board authorize Airport Staff to make final applications for grant funding for the “Terminal Expansion” Project, Construction Contracts, Construction Administration and Observation Services Contract as well as associated Administrative Costs. Grant funding will be project will be sought from FAA IIJA-AIG & AIP, PennDOT – BOA funds and Airport PFC funds.

MOTION: To accept and approve the above-mentioned ratification.
MOVED BY: Council Member Chris Belles
SECONDED: County Manager Romilda Crocamo
VOTE: Unanimous

C. Projects:

ACP 18-03

Taxiway B Extension (Runway 4 Approach End)

Design Services – McFarland-Johnson, Inc.
Construction Phase Services – McFarland-Johnson, Inc.
ATCT Access Road & Localizer Site Prep Contractor – JBS Dirt, Inc.
Taxiway B Extension Site Preparation Contractor – Leeward Construction, Inc.
Localizer Relocation Contractor – Joyce Electric, Inc.
Taxiway B Extension Paving and Lighting - Leeward Construction, Inc.
Construction Observation/Construction Administration Services – McFarland-Johnson, Inc.

On the Taxiway B Extension Site Preparation; No change in status, work on the project is substantially complete. We are coordinating with the Contractor and the Consultant to schedule work on some minor punch list for the project remains to be completed, including some final work on stormwater management facilities.

On the Localizer Relocation; no change in status, working with consultant on grant closeout.

On the Taxiway Paving and Lighting – No change in status, work on the project is substantially complete. We are coordinating with the Contractor and the Consultant to schedule work on punch list items on the project which includes some minor paving repairs and topsoil and seeding work.

ACP 20-04

GA Hangar (Emergency Medical Response Facility)

Design Services - Borton-Lawson
PEMB Procurement – Rise Construction
General Construction – D & M Construction
Construction Observation/Construction Administration Services – Borton-Lawson

Work is complete, only contract close out remains.

ACP 22-01

Terminal Expansion – COVID Mitigation
Design Services – McFarland-Johnson, Inc.
General Construction – D & M Construction
Mechanical Prime – Scranton Electric Heating and Cooling

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Electrical Prime – Joyce Electric, Inc.
Plumbing Prime – Scranton Electric Heating and Cooling

Contracts for General, Mechanical and Plumbing Construction as well as Construction Administration and Observation were submitted today for approval, which will begin the process of shop drawings and submittals. We will also complete the process of making final submission for grants for the project. We expect the submissions and approvals along with the grant approval to take several months. We expect to give Notice to Proceed on the construction in September.

Commissioner Thom Welby asked if there would be an observation deck in the plans, to which Steve answered, you can see the American planes at their gates but the expansion does not face the runway.

ITEM 5

AIR SERVICE REPORT:

(Beth Coslett, Air Service Development)

A. Passenger Activity:

As noted on the attached “Airport Quick Look” charts, passenger enplanements for the month of March 2026 increased 2.1% to 21,916 from 21,475 in the month of March 2025.

In March 2026, 9 departing flights were cancelled, 7 for weather/ATC; 2 for maintenance. This accounts for 461 seats (1.6%) out of a total of 28,557 departure seats. Also, 9 arriving flights were cancelled, all for weather/ATC.

B. General Aviation Operations:

For March 2026, General Aviation had 1,415 operations (one take-off or one landing) which is an increase of 11.4% from March 2025, General Aviation Operations.

General Aviation revenues increased \$7,526 or 70% to \$18,222.

ITEM 6

POLICIES / PROGRAMS:

(Steve Mykulyn, Interim Executive Director)

A. Air Service Incentive Program (ASIP):

Recommend the Airport Board approve the proposed Air Service Incentive Program (ASIP) for use by the Wilkes-Barre/Scranton International Airport, designed to offer incentives to airline partners that will strengthen and attract air service that aligns with AVP’s long-term growth objectives.

MOTION: To accept and approve the above-mentioned ratification.
MOVED BY: Council Member Chris Belles
SECONDED: County Manager Romilda Crocamo
VOTE: Unanimous

ITEM 7

CONTRACTS / AUTHORIZATIONS / AGREEMENTS:

(Stephen Mykulyn, Interim Executive Director)

A. Lease Agreement:

Recommend the Airport Board approve the Lease Agreement between the Wilkes-Barre/Scranton International Airport and Ascension FBO. This lease agreement covers office space utilized by Ascensions in operations for Breeze, and is located behind the ticket counter.

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MOTION: To accept and approve the above-mentioned ratification.
MOVED BY: Council Member Chris Belles
SECONDED: County Manager Romilda Crocamo
VOTE: Unanimous

B. Air Service Incentive Agreement:

Recommend the Airport Board approve the Air Service Incentive Agreement between the Wilkes-Barre/Scranton International Airport and Breeze Airways. This agreement covers new upcoming service to Ft. Lauderdale, Florida.

MOTION: To accept and approve the above-mentioned ratification.
MOVED BY: Commissioner Thom Welby
SECONDED: County Manager Romilda Crocamo
VOTE: Unanimous

C. Supplemental Agreement No. 1 FAA Contract No. DTFAEA-06-L-00039:

Recommend the Airport Board extend the lease agreement with the United States of America that allows the FAA to construct, operate and maintain FAA owned navigation, communication and weather aid facilities in various areas on the Airport as mutually determined and agreed upon. This supplemental lease agreement extends Contract No. DTFAEA-06-L-00039, which expired on September 30, 2025 for an additional 20-year period, from October 1, 2025 through September 30, 2045.

MOTION: To accept and approve the above-mentioned ratification.
MOVED BY: Council Member Chris Belles
SECONDED: County Manager Romilda Crocamo
VOTE: Unanimous

ITEM 8

OTHER MATTERS

(Steve Mykulyn, Interim Executive Director)

A. Volunteer Week:

This week is National Volunteer week (April 19-25) and AVP would like to send thanks and appreciation to all of our ambassadors who, as a group, volunteer thousands of hours of their time to come to AVP and assist our passengers on a daily basis.

ITEM 9

ADJOURNMENT:

(Chris Chermak, Chair)

MOTION: Chair, Chris Chermak made a motion to adjourn the meeting.
SECONDED: Council Member Chris Bellas
VOTE: Unanimous.

The meeting was adjourned at 10:52 A.M.