

**WILKES-BARRE/SCRANTON INTERNATIONAL AIRPORT
BOARD MEETING
MARCH 27, 2026**

The scheduled monthly meeting of the Wilkes-Barre/Scranton International Airport Joint Board of Control was held Thursday, March 27, 2026 in the Barry J. Centini Conference Room. The meeting was called to order at 11:30 A.M. with Commissioner Chris Chermak presiding.

PRESENT: Commissioner Chris Chermak
Council Member Chris Belles
Commissioner Thom Welby
Council Member Lee Ann McDermott

ALSO, PRESENT: Stephen Mykulyn, Director of Engineering
BJ Teichman, Assistant Director
Chris Dalessandro, Director of Finance
Michelle Aigeldinger, Director of Human Resources
Attorney Harry Skene, Luzerne County Solicitor
Tim McGinley, Luzerne County Controller

ABSENT: County Manager Romilda Crocamo
Commissioner Bill Gaughan
Attorney Don Frederickson, Lackawanna County Solicitor
Thomas Sokola, Luzerne County Deputy Controller
Reggie Mariani, Consultant Controller, Lackawanna County
Kim Rose, Lackawanna County Deputy Controller

ITEM 1

PUBLIC COMMENT:
(Chris Chermak, Chair)

None

ITEM 2

APPROVAL OF THE MINUTES FROM FEBRUARY 26, 2026 BOARD MEETING:
(Chris Chermak, Chair)

MOTION: To accept and approve the minutes of the February 26, 2026 Bi-County Airport Board Meeting minutes.
MOVED BY: Council Member Chris Belles
SECONDED: Council Member Lee Ann McDermott
VOTE: Unanimous

ITEM 3

AIRPORT FINANCIAL REPORT:
(Chris Dalessandro, Director of Finance)

A. Financial Report:

(1) Revenue – Expense Report

As noted on the attached profit/loss statements, for the month of February 2026, Airport Operations had an income totaling \$101,144 compared to an income of \$148,330 in February 2025 which is a difference of \$47,186.

Year to date, our profit is \$63,629 as compared to a profit in 2025 of \$161,751 a difference of \$98,122.

Invoices received since the last meeting for supplies and services totaling \$498,855.01 are presented on the attached sheets for review and approval of the Board. These invoices include major construction project costs of \$194,085.70.

(2) Project Invoices

The following Airport Capital Project Invoices and Applications for Payment have been received since the last Board Meeting and are recommended for payment.

MOTION: To accept and approve the above-mentioned transactions.
MOVED BY: Council Member Chris Belles
SECONDED: Council Member Lee Ann McDermott

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VOTE: Unanimous.

ITEM 4

ENGINEERING REPORT

(Stephen Mykulyn, P.E., Director of Engineering)

A. Projects:

ACP 18-03

Taxiway B Extension (Runway 4 Approach End)

Design Services - McFarland-Johnson, Inc.

Construction Phase Services - McFarland-Johnson, Inc.

ATCT Access Road & Localizer Site Prep Contractor - JBS Dirt, Inc.

Taxiway B Extension Site Preparation Contractor - Leeward Construction, Inc.

Localizer Relocation Contractor - Joyce Electric, Inc.

Taxiway B Extension Paving and Lighting - Leeward Construction, Inc.

Construction Observation/Construction Administration Services - McFarland-Johnson, Inc.

On the Taxiway B Extension Site Preparation; Work on the project is substantially complete. Some minor punch list for the project remains to be completed in the Spring, including some final work on stormwater management facilities.

On the Localizer Relocation; no change in status, working with consultant on grant closeout.

On the Taxiway Paving and Lighting - Work on the project is substantially complete. Some punch list items on the project will remain to be completed in the Spring, when weather is conducive again for potential paving repairs and topsoil and seeding work.

ACP 20-04

GA Hangar (Emergency Medical Response Facility)

Design Services - Borton-Lawson

PEMB Procurement - Rise Construction

General Construction - D & M Construction

Construction Observation/Construction Administration Services - Borton-Lawson

Work in the hangar bay to make repairs and complete the installation of the crane beam is complete and we are moving toward final contract close outs.

ACP 22-01

Terminal Expansion - COVID Mitigation

Design Services - McFarland-Johnson, Inc.

General Construction - D & M Construction

Mechanical Prime - Scranton Electric Heating and Cooling

Electrical Prime - Joyce Electric, Inc.

Plumbing Prime - Scranton Electric Heating and Cooling

The bids on the project were received, and award approved. We are reviewing the Construction Administration and Construction Observation (CO/CA) contract scope. Once our review is complete, we will have an Independent Fee Estimate prepared and complete fee negotiation. We expect to have contracts for CO/CA and construction prepared for the next board meeting. We also continue to work with the consultant on cost associated with the furnishings contract for the building addition. In addition, we are working with the consultant on preparing cost breakdowns and grant applications associated with the project. Application for funding through IIJA-ATP has been made, awards are now expected to be announced in April or May. If awarded a portion of the currently scheduled funds for other project would be freed up to advance other work at the Airport.

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ITEM 5

PERSONNEL:

(Michelle Aigeldinger, Director of Human Resources)

A. Appointment:

Request the Airport Board ratify the appointment of Stephen Mykulyn, P.E., Plains, PA, as Interim Executive Director, effective March 6, 2026.

Board Chair, Commissioner Chris Chermak, explained that Board is currently looking for a replacement for Carl R. Beardsley as Executive Director of AVP. During that time the decision was made to appoint Steve as Interim Executive Director until the position is filled.

MOTION: To accept and approve the above-mentioned ratification.
MOVED BY: Council Member Chris Belles
SECONDED: Council Member Lee Ann McDermott
VOTE: Unanimous

ITEM 6

AIR SERVICE REPORT:

(Beth Coslett, Air Service Development)

A. Passenger Activity:

As noted on the attached "Airport Quick Look" charts, passenger enplanements for the month of February 2026 decreased 6.1% to 18,741 from 19,962 in the month of February 2025.

In February 2026, 12 departing flights were cancelled, 12 for weather. This accounts for 840 seats (3.4%) out of a total of 24,798 departure seats. Also, 13 arriving flights were cancelled, all for weather.

B. General Aviation Operations:

For January 2026, General Aviation had 1,102 operations (one take-off or one landing) which is an increase of 22.23% from January 2025, General Aviation Operations.

General Aviation revenues increased \$1,881.56 or 17.7% to \$12,488.77.

ITEM 7

CONTRACTS/AUTHORIZATIONS:

(Steve Mykulyn, Interim Executive Director)

A. ADK:

Recommend the Airport Board ratify the agreement between the Wilkes-Barre / Scranton International Airport and ADK Consulting & Executive Search for the position of Executive Director effective March 4, 2026.

Sia Schatz, Senior Project Manager with ADK Consulting & Executive Search, was present to give a brief overview of what they will be doing during the process. They thoroughly vet all candidates all over the country to get the best candidate. They start with a brochure that tells a little about the Airport and the community. The process includes a series of essay questions, videos from candidates and finally in-person interviews. They expect the process to be completed in approximately 3 to 4 months.

MOTION: To accept and approve the above-mentioned ratification.
MOVED BY: Council Member Chris Belles
SECONDED: Commissioner Thom Welby
VOTE: Unanimous

B. Airline Agreements:

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Recommend the Airport Board approve the Airline Operating Agreement between the Wilkes-Barre / Scranton International Airport and American Airlines, United Airlines and Breeze Airways effective January 1, 2026 to continue for a term of 3 years.

MOTION: To accept and approve the Airline Operating Agreement.
MOVED BY: Council Member Chris Belles
SECONDED: Commissioner Thom Welby
VOTE: Unanimous

ITEM 8

OTHER MATTERS

(Steve Mykulyn, Interim Executive Director)

A. TSA Donation Drive:

Team AVP started accepting donations for our TSA employees affected by the shutdown of the Federal Government. The collection began on **Wednesday, March 18, 2026** and due to an overwhelming response from airport staff and the community, the donation drive was opened for our TSA Federal Employees to come and choose items starting **Friday, March 20, 2026** between the hours of 9:00am - 4:00pm, Monday thru Friday.

The response from the community has been heartwarming. Everyone from airport staff, local businesses, food banks, local grocery stores and passengers have been donating food, meals and gift cards to assist the TSA workers who have been working without a paycheck for six (6) weeks.

Dana Monahan has done a fantastic job handling all of the organizing and scheduling of the food drive as this was no small task with the amount of donations AVP received.

Commissioner Thom Welby stated that Fidelity Bank is offering TSA employees a 0% loan up to \$10,000 with extended payback options.

B. In Memoriam:

It is with heavy hearts that we remember Joseph Andrews, former AVP Ambassador, who passed away this past Friday March 5, 2026. Joe first connected with people working with American Eagle Airlines as a customer service representative and afterwards he continued to serve the airport community as one of our Ambassadors from July 27, 2010 until March 2026.

ITEM 9

ADJOURNMENT:

(Chris Chermak, Chair)

MOTION: Chair, Chris Chermak made a motion to adjourn the meeting.
SECONDED: Commissioner Thom Welby
VOTE: Unanimous.

The meeting was adjourned at 11:55 A.M.