

**WILKES-BARRE/SCRANTON INTERNATIONAL AIRPORT
BOARD MEETING
JANUARY 29, 2026**

The scheduled monthly meeting of the Wilkes-Barre/Scranton International Airport Joint Board of Control was held Thursday, January 29, 2026 in the Barry J. Centini Conference Room. The meeting was called to order at 10:30 A.M. with Commissioner Chris Chermak presiding.

PRESENT:

Commissioner Chris Chermak
Commissioner Thom Welby
Commissioner Bill Gaughan
Council Member Chris Bellas
County Manager Romilda Crocamo

ALSO, PRESENT:

Stephen Mykulyn, Director of Engineering
BJ Teichman, Assistant Director
Chris Dalessandro, Director of Finance
Michelle Aigeldinger, Director of Human Resources
Attorney Don Frederickson, Lackawanna County Solicitor
Attorney Jarrett Ferentino, Luzerne County Solicitor
Tim McGinley, Luzerne County Controller

ABSENT:

Carl R. Beardsley, Jr., Executive Director
Council Member Lee Ann McDermott
Attorney Harry Skene, Luzerne County Chief Solicitor
Thomas Sokola, Luzerne County Deputy Controller
Reggie Mariani, Consultant Controller, Lackawanna County

ITEM 1

AIRPORT BOARD REORGANIZATION:

(Chris Chermak, Vice-Chair)

MOTION:

Commissioner Thom Welby nominated Commissioner Chris Chermak as the 2026 AVP Board Chair.

SECONDED:

County Manager Romilda Crocamo

VOTE:

4 in favor; 1 opposed

MOTION:

County Manager Romilda Crocamo nominated Councilmember Chris Bellas as the 2026 AVP Board Vice-Chair.

SECONDED:

Commissioner Bill Gaughan

VOTE:

Unanimous.

ITEM 2

PUBLIC COMMENT:

(Lee Ann McDermott, Chair)

Louis Ciuccio, Old Forge, PA, appeared before the board regarding two (2) aircraft that he has here at the airport. Mr. Ciuccio received a bill for \$10,000 for the fees due to the aircrafts being parked in the field. He is looking for more time to move and pay these fees and mentioned that his aircrafts wings were damaged by an airport service truck. Commissioner Chermak asked if the planes were still in the field. Atty. Frederickson stated they are and the FAA wants them removed. He also stated that Mr. Ciuccio has not paid his bill in ten (10) years. Mr. Frederickson debated that statement stating that previous Assistant Director, Gary Borthwick, reached out to him multiple times regarding the planes and payment.

Commissioner Chermak took Mr. Ciuccio's information and said we will get a game plan together and get back to him as the planes need to be moved.

Romilda Crocamo, County Manager for Luzerne County introduced Attorney Jarrett Ferentino and welcomed Chris Bellas, Councilmember, to the Board as newly appointed Vice-Chair as well as Tim McGinley, Luzerne County Controller.

ITEM 3

APPROVAL OF THE MINUTES FROM DECEMBER 18, 2025 BOARD MEETING:

(Chris Chermak, Chair)

MOTION:

To accept and approve the minutes of the December 18, 2025 Bi-County Airport Board Meeting minutes.

MOVED BY:

County Manager Romilda Crocamo

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SECONDED: Council Member Chris Belles
VOTE: Unanimous

ITEM 4

AIRPORT FINANCIAL REPORT:

(Chris Dalessandro, Director of Finance)

A. Financial Report:

(1) Revenue – Expense Report

As noted on the attached profit/loss statements, for the month of December 2025, Airport Operations had an income totaling \$138,860 compared to an income of \$48,290 in December 2024 which is a difference of \$90,570.

Year to date, our profit is \$2,188,041 as compared to a profit in 2024 of \$371,437 a difference of \$1,816,604.

Invoices received since the last meeting for supplies and services totaling \$740,284.33 are presented on the attached sheets for review and approval of the Board. These invoices include major construction project costs of \$138,201.71.

Recommend a PFC transfer for the Taxiway B runway 4 project in the amount of \$6,339.26.

(2) Project Invoices

The following Airport Capital Project Invoices and Applications for Payment have been received since the last Board Meeting and are recommended for payment.

MOTION: To accept and approve the above-mentioned transactions.
MOVED BY: County Manager Romilda Crocamo
SECONDED: Commissioner Thom Welby
VOTE: Unanimous.

ITEM 5

ENGINEERING REPORT

(Stephen Mykulyn, P.E., Director of Engineering)

A. Projects:

ACP 18-03

Taxiway B Extension (Runway 4 Approach End)

Design Services – McFarland-Johnson, Inc.
Construction Phase Services – McFarland-Johnson, Inc.
ATCT Access Road & Localizer Site Prep Contractor – JBS Dirt, Inc.
Taxiway B Extension Site Preparation Contractor – Leeward Construction, Inc.
Localizer Relocation Contractor – Joyce Electric, Inc.
Taxiway B Extension Paving and Lighting - Leeward Construction, Inc.
Construction Observation/Construction Administration Services – McFarland-Johnson, Inc.

On the Taxiway B Extension Site Preparation; Work on the project is substantially complete. Some minor punch list for the project remains to be completed in the Spring, including some final work on stormwater management facilities.

On the Localizer Relocation; no change in status, working with consultant on grant closeout.

On the Taxiway Paving and Lighting – Work on the project is substantially complete. Some punch list items on the project will remain to be completed in the Spring, when weather is conducive again for potential paving repairs and topsoil and seeding work.

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ACP 20-04

GA Hangar (Emergency Medical Response Facility)

Design Services - Borton-Lawson

PEMB Procurement - Rise Construction

General Construction - D & M Construction

Construction Observation/Construction Administration Services -
Borton-Lawson

We continue to work with the Consultant and the Contractors to complete the work on the Crane Beam in the Hangar Bay, in order to close out the contracts. Grants for the project have been closed out.

ACP 22-01

Terminal Expansion - COVID Mitigation

Design Services - McFarland-Johnson, Inc.

General Construction - D & M Construction

Mechanical Prime - Scranton Electric Heating and Cooling

Electrical Prime - Joyce Electric, Inc.

Plumbing Prime - Scranton Electric Heating and Cooling

The bids on the project were received, and award approved. We continue to coordinate with the consultant on the Construction Administration and Construction Observation contract scope and will be having an Independent Fee Estimate prepared and a fee negotiated in the coming month. We also continue to work with the consultant on cost associated with the furnishings contract for the building addition. In addition, we are working with the consultant on preparing cost breakdowns and grant applications associated with the project. Application for funding through IJJA-ATP has been made. If awarded a portion of the currently scheduled funds for other project would be freed up for other work.

ACP 22-02

HVAC System Replacement - Joseph M. McDade Terminal Building

Design Services - C&S Engineers

General & Mechanical Prime - Scranton Electric Heating and Cooling

Electrical Prime - Everon Electrical Contractors

Construction Observation/Construction Administration Services - C&S
Engineers

Work on the project is complete; contract and Grant are now both closed.

ITEM 6

AIR SERVICE REPORT:

(Beth Coslett, Air Service Development)

A. Passenger Activity:

As noted on the attached "Airport Quick Look" charts, passenger enplanements for the month of December 2025 decreased 10.7% to 21,139 from 23,664 in the month of December 2024.

In December 2025, 10 departing flights were cancelled, 9 for weather/ATC; 1 for maintenance. This accounts for 507 seats (1.7%) out of a total of 29,181 departure seats. Also, 11 arriving flights were cancelled, 10 for weather/ATC 1 for maintenance.

B. General Aviation Operations:

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For December 2025, General Aviation had 997 operations (one take-off or one landing) which is an increase of 12% from December 2025, General Aviation Operations.

General Aviation revenues increased \$13,589.02 or 107% to \$26,261.58.

ITEM 7

CONTRACTS/AUTHORIZATIONS:

(BJ Teichman, Assistant Executive Director)

A. Johnson Controls:

Recommend the Airport Board approve the Agreement between the Wilkes-Barre/Scranton International Airport and Johnson Controls. Agreement one (1) is a planned service agreement for Access Control System & CCTV effective March 1, 2026. Agreement two (2) is planned service agreement for Fire Systems effective February 1, 2026. Both are 1-year agreements.

MOTION: To accept and approve the agreement with Johnson Controls.
MOVED BY: Council Member Chris Belles
SECONDED: County Manager Romilda Crocamo
VOTE: Unanimous

B. EATON Crouse-Hinds:

Recommend the Airport Board approve the Agreement between the Wilkes-Barre/Scranton International Airport and EATON Crouse-Hinds for airport lighting systems service & maintenance effective February 21, 2026. This is a 1-year agreement.

MOTION: To accept and approve the agreement with EATON Crouse-Hinds.
MOVED BY: Council Member Chris Belles
SECONDED: County Manager Romilda Crocamo
VOTE: Unanimous

C. Jetbridge America:

Recommend the Airport Board approve the Agreement between the Wilkes-Barre/Scranton International Airport and Jetbridge America for bi-annual preventative maintenance effective January 1, 2026. This is a 1-year agreement with the option to be renewed yearly for up to three (3) years.

MOTION: To accept and approve the agreement with Jetbridge America.
MOVED BY: Council Member Chris Belles
SECONDED: County Manager Romilda Crocamo
VOTE: Unanimous

D. Airline Data INC.:

Recommend the Airport Board approve the Agreement between the Wilkes-Barre/Scranton International Airline Data INC. effective February 1, 2026. This is a 1-year agreement with automatic annual renewal until canceled.

MOTION: To accept and approve the agreement with Airline Data Inc.
MOVED BY: Council Member Chris Belles
SECONDED: Commissioner Thom Welby
VOTE: Unanimous

ITEM 8

OTHER MATTERS

(BJ Teichman, Assistant Executive Director)

A. TSA ConfirmID:

Starting February 1, 2026, travelers who are unable to provide the required acceptable form of ID at a TSA checkpoint, passengers must to

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pay a \$45 fee to use TSA ConfirmID. TSA will then attempt to verify your identity so you can begin the airport security screening process.

TSA ConfirmID is optional, however, if you choose not to use it and do not have an acceptable ID, you may not be allowed through security and may miss your flight.

Visit the TSA ConfirmID page at tsa.gov/tsaconfirm-id and pay the \$45 fee before heading to the airport. You can also find a list of the acceptable forms of ID on their website.

B. Picture Day:

The photographer will be on February 26, 2026 to take pictures of the new board members prior to the meeting. We will update you with exact times via email.

C. Air Force Commemorative Event:

On June 15 - 22, 2026 the Commemorative Air Force's B-29/B-24 Squadron plans to bring the AirPower History Tour to AVP. This is a static display where the public can come and view the aircraft and take rides for a fee. The event will be held on the cargo ramp and the event and they do have their certificates of insurance. This event takes place about thirty (30) times a year all over the country.

MOTION: To grant permission to host the Commemorative Air Force event.
MOVED BY: Council Member Chris Belles
SECONDED: County Manager Romilda Crocamo
VOTE: Unanimous

ITEM 9

ADJOURNMENT:
(Chris Chermak, Chair)

MOTION: Chair, Chris Chermak made a motion to adjourn the meeting.
MOVED BY: County Manager Romilda Crocamo
SECONDED: Council Member Chris Belles
VOTE: Unanimous.

The meeting was adjourned at 11:09 A.M.