

LEAD FIREMAN

POSITION:

Performs firefighting, rescue, salvage, and fire protection at the Airport; also trains personnel. Does related Fireman's work as required, as well as any other duties assigned by the Airport. Reports to Director of Public Safety.

An employee in this position supervises the activities of the Aircraft Rescue and Firefighting Force at the Airport, to include all fire protection activities, training, scheduling, and reports. He responds to actual or potential air/crash emergencies to extinguish fire and rescue aircraft personnel and passengers. This employee must be able to work without direct supervision and be able to make quick decisions in emergency situations. He is under the general supervision of the Director of Public Safety and other Airport management personnel. He shall also be required to perform various other airfield maintenance tasks such as assist in snow removal operations on the airfield in extreme conditions such as "Airport Closure".

RESPONSIBILITIES

- Plan and schedule fire protection activities with Airport Director and/or Airport Superintendent.
- Conducts and participates in training exercises and firefighting operations including on the job training.
- Prepares reports and keeps appropriate records as required.
- Extinguishes aircraft fires and real property fires on Airport property.
- Plans and maintains firefighting training records.
- Rescues personnel in wrecked or burning aircraft or ground structures; operates firefighting vehicles and equipment; administers first aid to persons overcome by smoke or water.
- Performs operator maintenance on firefighting trucks and apparatus; performs janitorial and maintenance work in and around fire building.
- Performs related Fireman's work as required.
- If assigned, plows, sweeps, cleans and removes snow and ice and other obstructions from the airfield, parking lots, terminal areas, etc. and/or performs other Airport maintenance tasks. Conducts periodic inspections of all structures on the Airport to determine compliance with all applicable fire/safety and security rules and regulations and reports all deficiencies to the Airport Superintendent and / or the Public Safety Director.

- Must maintain thorough knowledge and familiarity with the Airport's Emergency Plan; responsible for making recommendations to airport management as necessary to maintain Emergency Plan in full compliance with all applicable regulations.
- Coordinates with mutual aid organizations as needed to facilitate disaster response activities.
- Inspects and maintains Airport Fire Extinguishers.
- Inspects and maintains Airport Fire Alarm and Sprinkler Systems.
- Provides training for airport Tenants, Contractors and new employees.
- One Lead Firefighter shall be officially designated the Fire Chief for the purposes of complying with various statutes such as PA DOT Motor Vehicle requirements that CDL waivers to operate Fire Trucks off Airport must be signed and maintained by the Fire Chief.

QUALIFICATIONS

This position requires a thorough knowledge of modern firefighting techniques, thorough knowledge of the operation and maintenance of physical and chemical materials; good knowledge of first aid; good knowledge of aircraft and building structures; ability to train and supervise firefighting personnel; ability to keep records and write reports; good physical condition, dependability, alertness, honesty and trustworthiness. Must successfully complete a minimum of 40 hours of first aid training meeting FAA standards.

A minimum of a High School Diploma or equivalent combination of education and experience.

PHYSICAL REQUIREMENTS

- Position will require the ability to frequently reach, stand, walk, bend, twist, grasp, sit, talk, hear, see, climb and perform repetitive motions.
- Position will require the ability to lift and carry items up to 50 pounds, and push/pull items weighing up to 75 pounds.
- Position requires incumbent to be physically capable of completing required ARFF training and serving on the Airport ARFF Force.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time-to-time, as needed.

Additional Information:

HR Use Only	
Management? (Yes/No)	NO
Exempt status	NO
Last revised	1-24-2017

Employee Signature:

Name: _____ Date: _____