



APPLICATION TO OPERATE AN AERONAUTICAL BUSINESS

Any applicant with the intent to operate an aeronautical business at the Wilkes-Barre/Scranton International Airport must complete and submit this form to the airport's Executive Director and must also comply with all policies, procedures, rules, regulations, and minimum aeronautical standards established by the airport. Additional information, as required by the minimum aeronautical standards, should be attached to this application form and submitted to the airport for approval.

Name of Business:		
Contact Name:		
Business Address:		
State:	Zip Code:	Phone:
FEIN:		Years in Business:
Describe the nature of the proposed aeronautical business (Attach Business Plan):		
Who owns (or will own) the business?		
When do you plan to begin operation of the business at the airport (AVP)?		
How much land and/or building/hangar space does the business require to operate at the airport?		
What is the total investment amount (US Dollars) you plan to make at the airport?		
Does the business have any special operating requirements? YES NO (circle one) If yes, please describe:		
Please list all parties (individuals or other businesses) that own an interest in the business (or proposed business):		
Name:	Phone:	
Name:	Phone:	
Name:	Phone:	
Name:	Phone:	

(Use additional sheets as necessary)

Please list all known personnel that will be assigned to the business at the airport (if any):

Name:	Title:
Name:	Title:
Name:	Title:
Name:	Title:
Name:	Title:
Name:	Title:

(Use additional sheets as necessary)

Please provide the following additional items and attach to this application form:

- * Business Plan (see Attachment A for requirements)
- * Current audited financial statement (or other documents to show that the business is credible).
- * Current credit report (if available).
- * Brief listing of assets owned, or to be purchased or leased, to be used for the business at the airport.
- * Resume's of key personnel of the business.
- * Copies of any FAA (or other) licenses, permits, or certifications required to operate the business at the airport.
- * Proof of insurance (see Attachment B for requirements) or letter of intent from insurance company.
- * Preliminary plans, specifications, and other requirements for improvements at the airport.
- * Certified check in the amount of \$1,000 (made payable to Wilkes-Barre/Scranton International Airport). *(Refundable)*
- * Completed SIDA and Application for Fingerprinting (see Attached Applications).

I, the undersigned, hereby certify that I intend to operate an aeronautical business at the Wilkes-Barre/Scranton International Airport (AVP) and that this application form (and all required attachments) constitutes the business's bona-fide intent to begin operation at AVP in accordance with all above-listed items. I acknowledge that I have received, read, and understand all the airport's Minimum Aeronautical Standards as they relate to the business I propose and intend to operate at AVP, and agree to abide by all requirements therein. I further acknowledge that all information and statements made on this application and in the attached documents are true and accurate to the best of my knowledge.

 (Applicant Signature)

 (Applicant Name - Printed)

 (Title)

 (Application Date)